

Alamo-Lafayette Cemetery District

An Independent California Special District

3285 Mt. Diablo Blvd./P.O. Box 1955 • Lafayette, California 94549 • (925) 284-1353

**MINUTES
REGULAR MEETING
AUGUST 5, 2024
1:00 P.M.**

Meeting was held at the District Office located at 3285 Mt. Diablo Blvd., Lafayette, CA 94549

CALL TO ORDER – The meeting was called to order at 1:16 p.m. by Trustee McCosker.

PLEDGE OF ALLEGIANCE

ROLL CALL Present: Trustee/Chair Mary McCosker, Trustee Carolyn Thiessen, and Trustee Paul Gardner.
Staff: District Manager Patricia Howard.

PUBLIC COMMENTS – None

ADOPTION OF AGENDA – It was moved by Thiessen, second by Gardner to adopt the agenda as presented. *Vote:* Ayes –Thiessen, Gardner and McCosker. Nays – 0

CORRESPONDENCE –

ACSDA / CCSDA – Notice of meeting / tour / luncheon

CAPC – Area Meeting October, Summer Newsletter

CSDA – eNews updates, Open forum, Annual Conference, Secretary training

GSRMA – Safety updates

LAFCo – Notice - Next meeting is cancelled

Lafayette Historical Society - Newsletter

NETFILE – 2024 Biennial notice of filling

PCA – Annual Conference

Rips - letter about the terrible conditions of the Lafayette cemetery and their parent’s graves.

Lafayette Highlands - Storm Drains

SDRMA – Webinar, Safety training & talk, heat illness

Assemblymember Rebecca Bauer- - regarding Arrol gravesite in Alamo

Museum of the San Ramon Valley - Geology of Mt. Diablo.

MANAGERS REPORT –

Legal counsel reached out to the County to remove the dissolution and request a low interest loan. Currently, there has been no response. However, it doesn’t look like the County is willing to help the District in any way, including a loan to address the much-needed safety issues in both the Alamo and Lafayette cemeteries.

I will purchase a Generac generator approx. \$1000. This item will make it easier to probe graves in both cemeteries.

PGE’s work completed in the Alamo Cemetery; however, they did not replace three oleanders. I asked the District’s attorney to address it.

Lafayette Highlands storm drain needs to be replaced. Unfortunately, it crosses from their property onto the Lafayette Cemetery in front of the office along block 34, all the way to block O, in the front lawn. I am working with Primo Facchini, Jr. on what will need to be addressed before it will be presented to the Board for approval.

Attended the PCA meeting in Grass Valley.

Met with Scout Ellie – about her eagle scout project in the Alamo Cemetery. She will replace two set of stairs at block 25A and 52.

Will attend the October CAPC area meeting in San Luis Obispo.

APPROVAL OF MINUTES – It was moved by Thiessen, second by McCosker to approve the minutes as presented. *Vote:* Ayes –Thiessen, McCosker and Gardner. Nays – 0

FINANCIALS –

- a. It was moved by Thiessen, second by Gardner to approve the July 2024 warrants as presented. *Vote:* Ayes – Thiessen, Gardner and McCosker. Nays – 0.
- b. Monthly Financials for July 2024, were given to the Board
- c. District fund balance - \$673,567.12

OLD BUSINESS

- a. **LAFCo** – It was moved by Gardner, second by Thiessen to withdraw the dissolution by resolution 2024.8.1 (attached). *Vote:* Ayes – Gardner, Thiessen and McCosker. Nays – 0

NEW BUSINESS

- a. **Form 700 Biennial Notice** – no changes to update.
- b. **Annual Report** – It was moved by Thiessen, second by Gardner to approve the fiscal year 2023/2024 Annual Report. *Vote:* Ayes – Thiessen, Gardner and McCosker. Nays – 0
- c. **Camp and Camp Associates** – It was moved by McCosker, second by Thiessen to approve their proposal for landscaping to help stop water and mud runoff that drains out into the street in front of the Alamo Cemetery, in the amount of \$8085. *Vote:* Ayes – McCosker, Thiessen and Gardner. Nays – 0

ADJOURN MEETING – 3:05 P.M.

NEXT MEETING: September 9, 2024, at 1:00 P. M. held at the District Office